

## **Housing Task and Finish Group – Delivery of private and housing stock Terms of Reference**

### **Aim:**

To create a responsive working group to discuss Thurrock Council's capacity to deliver major projects in regard to private and housing stock houses. To discuss major new builds, look at those partnerships who successfully delivered homes, those partnerships that were non-successful, look at examples of what went well v. not so well and analyse the differences. To work alongside the Planning Transport and Regeneration Overview and Scrutiny Committee members in achieving this. To recommend findings of the task and finish group and report back to the main committee. Final report to be presented but all members of the Housing and Planning Transport and Regeneration Overview and Scrutiny Committee should be in attendance.

The key areas of focus would be:

- Thurrock Council's capacity to deliver major projects in regard to private and housing stock houses.
- Major new builds, look at those partnerships who successfully delivered homes, those partnerships that were non-successful,

### **Membership:**

- 5 elected members (2 Conservatives, 2 Labour, 1 Independent) (total number of members from both Housing and PTR O&S)
- 1 representative from the Tenant Housing Representative

All members of the group have a right to vote if required to during a meeting of the group.

### **Chair:**

The Chair will be elected by the membership of the Task and Finish Group.

### **Duration:**

The Group will be established to continue for a period of six months. The ultimate decision to discontinue the group will lie with the Housing Overview and Scrutiny Committee.

### Provisional Timetable for Review:

<b>Review Component</b>	<b>Form the component will take</b>	<b>Draft date</b>
Initial terms of reference	Briefing Note	August 2023
Undertake research	Officers	August 2023
Visit Project Site	Visit	August 2023
Invite to task and strategic partners	Visit	August 2023
Officers to present log of lessons learnt from projects and scheme	Meeting	September 2023
Presentations from Housing Association, Potential Partners, Local Plan	Meeting	October 2023
Meet to review research and recommendations	Meeting	November 2023
Write report and sign off by the task and finish group	Meeting	December 2023

### Activities:

The Task Force will undertake all but not exclusively the following activities:

1. Meet with officers to go those projects the group would like to focus on.
2. Make visits to major project sites.
3. To consult with the Planning Transport and Regeneration Overview and Scrutiny Committee.
4. Invite strategic partners to meet with them to gather evidence to aid the Council's work in relation to the group.
5. Researching and state of play of housing stocks.
6. Preparing Briefing Notes.
7. Any other duties within its powers to do so.

**Decision-Making:**

The Task and Finish Group has no executive powers and will refer all recommendations direct to the appropriate executive or quasi-judicial committee via a report for action.